

# How to Register at École St. Joseph School

In order to register at École St. Joseph School you must:

1. Fill out an application form. This can be downloaded from our web site in the Documents section. You may also pick up a copy at the school or the district.
2. Attach a copy of your child's birth certificate & health card card.
3. Return the application, birth certificate copy & health care copy to the school via email ([esjs@yics.nt.ca](mailto:esjs@yics.nt.ca)), fax (867-873-9207) or in person (489 Range Lake Road).
4. A school administrator will review your child's form & call you to confirm placement at our school.

If the grade level is full, the administrator will call you to ask you if you would like to be placed on our waiting list.

They will also try to help you obtain a spot at our sister school, Weledeh Catholic School, if they have open availability at that grade level.

If your student has a special need requiring specialized supports, the Student Services Coordinator may be involved in helping to figure out best placement for your child. The school administrator will help set this up for you.

If you have any further questions, please give us a call at the school at 867-920-2112.

Please note: From July 5<sup>th</sup> to August 14<sup>th</sup>, the school will be closed for summer holidays. During this time, registrations will still be received at the Yellowknife Catholic School Board office, located at 5124 49<sup>th</sup> Street. Their phone number is 867-766-7400 and the board office staff will be happy to serve you.

## Welcome to École St. Joseph School!