

PAC

Minutes for Meeting Nov 7, 2011

Present

Gillian Dawe-Taylor, Wendy Karstad, Leanne Hannah, Philip Son, Jodi Brennan

Minutes by Jodi Brennan

New Business Items

1. Welcome

Leanne Hannah and Philip Son were welcomed to PAC.

2. Increase PAC membership

Discussion occurred about how we can recruit more parents to become involved in PAC. Timing of the monthly meetings was questioned. Gillian suggested that we hold an evening meeting to see if attendance improved. Thus far only a few class representatives have been secured by way of teacher seeking out a parent for the role of class rep. Gillian brought forward the idea of sending out a survey to all parents to seek ideas for PAC such as meeting times, ideas for the year etc. She has a general survey (parent involvement) that she could modify or add questions to target some data gathering for PAC (survey monkey tool). Other ideas were to have a bigger section in the monthly newsletter or create a separate newsletter for this month outlining what PAC is, who the class reps are thus far and event ideas for the year. Furthermore it was suggested during the 3-way conference Nov 24, 25, PAC have a table set-up with sign-up sheets for Christmas Dinner, PBS Day, Family Fun Night, and Class Representatives. Gillian added she could hold an information session about purpose of PAC and how to get involved Nov 24, 6:00-6:30, just before the 3-way conferences begin. PAC members agreed to man the PAC booth in shifts Nov 24, 25 as much as possible.

Action: Gillian to seek feedback on Survey Monkey questions from PAC.

Action: Gillian to distribute survey to all parents the week of Nov 14-18th

Action: Gillian to organize PAC information session Nov 24, 6:00-6:30 and send out sign up for PAC members to man the PAC table for Nov 24 & 25
Action: PAC members to create sign-up sheets and posters for the PAC table.

Action: Gillian to send out either in next newsletter or a separate PAC newsletter: PAC information pamphlet, class reps to date and outline of current planned activities {Christmas Dinner, PBS, Family Fun Night (with dates if possible)} and opportunity to share ideas.

3. School Supplies

Short discussion about how school fees were no longer collected occurred as well as about school supplies. Instead of parents buying school supplies could the school have a flat fee rate at the beginning of the year? Having the school handle the sorting of supplies for each child would be very difficult logistically. Fees were collected in the past by both school boards and then both decided to not have school fees. It was a board decision.

4. Year Book

Gillian asked if we had any ideas to promote the yearbook sales or why people may not be interested in purchasing yearbooks. The cost to print in advance is expensive and interest has been low. Suggestion brought forward to add this question to the survey monkey to gain insight from all parents.

Action: Gillian to add question about yearbook to survey monkey questionnaire.

5. Chairperson

We need a chairperson for our PAC. Nobody interested at present to take on this role, the group did agree to a rotating Chair approach each meeting until someone comes forward. Jodi informed the group that Yvonne is willing to coordinate Christmas Dinner event. Gillian said the admin assistant could take minutes if we prefer. The group agreed to this.

6. Christmas Dinner Event

Discussion occurred on which date to have this event- Dec. 9, 12, or 16. The group felt the decision should be taken to the teachers as the Christmas concert is Dec . 15 and the Can Drive Dec 16.

Action: Gillian to bring possible dates of Christmas Dinner to staff meeting this coming Thursday (Nov 10th) to choose a date.

7. PAC Meeting Minutes

The meeting minutes will be posted on the school website so all parents could have access to them.